

# Odisha Forest Development Corporation Limited

(Formerly Orissa Forest Development Corporation Limited)

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd. Off: Plot No. A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

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Advertisement No. 1008

Date: 11.08.15

## ELIGIBILITY CRITERIA AND TERMS OF REFERENCE FOR SELECTION IN REEMPLOYMENT/REENGAGEMENT OF RETIRED EMPLOYEES OF OFDC LTD. AND FOREST DEPARTMENT FOR THE FOLLOWING CATEGORY/CADRE OF POST.

Application are invited from the intending eligible retired employees of OFDC Ltd. and Forest Department for reemployment / reengagement in the following different vacant posts of the different divisions of OFDC Ltd. in the prescribed application form, details of which can be down loaded from the OFDC website [www.odishasfdc.com](http://www.odishasfdc.com) The application is required to be addressed to the Managing Director, OFDC Ltd., A/84, Kharvelanagar, Unit-III, Bhubaneswar-1 and to be sent by Regd.post. The last day of receipt of the Application form is 03.09.2015

### 1] Details of vacancies

Sl No	Name of the post	No.of vacancies to be reemployed/reengaged
1	Dy.Divisional Manager	08
2.	Sub-Divisional Managers	20

2. Retired employees who are below 65 years of age and who has no pending D.P./vigilance case against them can only apply. He should be physically fit to work in Forest & Rural areas.

3. A person may apply for one or more than one post, subject to condition that, he has either worked in similar level[post] for 5 years or at least have 10 years working experience at one rank below the post for which he wishes to apply. However, for the post of Dy.Divisional Manager, Officers of Forest Department below the rank of

ACF would not be eligible. The Range Officers and Deputy Ranger would be equivalent to the post of Sub-Divisional Manager.

4. The applicant may indicate the Division and the Zone where he is interested to be engaged. The tentative place of posting would be as under. The applicant may give his option for more than one place.

**Tentative place of Post**

Sl. No.	Name of the Zone	Name of the Division	Dy.D.M.	SDM
1	Corporate Office	Bhubaneswar	01	-
2	Bhubaneswar[c]Zone	a)BBSR[C]Zone office	01	-`
		b)BBSR{C}Division	-	02
		c)Dhenkanal[C]Division.	-	01
		d)Angul[CKL]Division	01	01
		e)Keonjhar[CKL]Division	01	01
		f)Jajpur Road[c]Division	-	01
		g)Baripada[C]Division	-	01
3	Berhampur[C]Zone	a)Berhampur[C]Division	-	01
		b)Bhanjanagar[C]Division	-	01
		c)Boudh[CKL]Division	01	01
		d)Muniguda[C]Division	-	01
4	Bolangir[C]Zone	a)Bolangir {C}Zone office	01	-
		b)Bolangir[CKL]Division	-	01
		c)Bhawanipatna[CKL]Divin.	-	01
		d)Nabarangpur[CKL]Divin.	-	01
		e)Jeypore[CKL]Division	-	01
5	Sambalpur[C]Zone	a)Sambalpur[CKL]Division	01	01
		b)Rourkela[CKL]Division	01	01
		c)Deogarh[CKL]Division	-	01
		d)Rairakhol[CKL]Division	-	01
		e)Jharsuguda[CKL]Division	-	01
		<b>Total</b>	<b>08</b>	<b>20</b>

5. Initial period of engagement shall be for one year which can be further extended.

6. The engagement is purely temporary in nature and the engaged employee can be disengaged by giving one month notice without assigning any reason thereof. The decision of Managing Director, OFDC Ltd. would be binding and final.

7.[i]The retired OFDC employee on re-engagement shall be paid a consolidated remuneration as under.

Sl. No.	Rank	Consolidated remuneration Per month
1	Deputy Divisional Manager	Rs.35,000/-
2	Sub-Divisional Manager	Rs.28,000/-

7[ii]The retired employee of Forest Department would receive the consolidated remuneration as detailed in Finance Department Memorandum No.Pen-269/11/5554/f dated 16.02.2012.

7[iii]House rent allowance, DA & TA as admissible to OFDC employee shall be paid. No other allowance or any other claim under Medical Rule, ID Act shall be applicable.

8. The engaged employee shall be subjected to official rules of business and has to obey general principle of OCS and conduct Rule. He /shall sign an undertaking to this effect before reemployment /reengagement

9. The application should be sent by Regd.post in the OFDC Corporate Office address in a sealed envelop superscribing **"REENGAGEMENT OF RETIRED EMPLOYEE'**

**APPLICATION FORM FOR REEMPLOYMENT/REENGAGEMENT IN OFDC LTD.**

Photograph

**APPLICATIN FOR THE POST OF** \_\_\_\_\_

1]Name of the Retired employee \_\_\_\_\_

[ In Block Letters]

2]Father's Name : \_\_\_\_\_

3] Permanent Address:

4] Present Address :

[Address for correspondences]

Phone No.

Mobile.

Email id.

5] Date of Birth:

[enclose proof of D.O.B]

6] Age as on \_\_\_\_\_

7] Date of retirement

On superannuation \_\_\_\_\_

8] Office from which Retired :-

**9. Give employment details for last 10 years.**

Name of the office	Post held	Period		Duration of Service.
		From	To	
1	2	3	4	5

**10]Salary last drawn at the time of retirement**

Name of the post	Pay Band	Pay Scale	Last Drawn Gr.pay	% of D.A. Amount	% of HRA	Other Allowance If any
1	2	3	4	5	6	7

11] Sanction /drawal of pension at present with details

**12. Choice of Option**

Sl. No	Name of the Post	Name of the Division	Name of the Zone
1	Dy.Divisional Manager	1.	1.
		2.	2.
		3.	3.
2	Sub-Divisional Manager	1.	1.
		2.	2.
		3.	3.

13] Declaration to be signed by the candidates

I do hereby declare that, all the information given in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature shall be liable for rejection.

I do hereby under take to obey and abide by the official Rules of business and General principle of OCS & conduct Rule.

I do hereby also undertake to work where I shall be posted and for the better interest of OFDC Ltd. without any obstacle and hesitation.

Place  
Date:-

**Signature of the Applicant.**